



## General Education (GE) Outstanding Teaching Award

### 通識教育傑出教學獎

Funded by Quality Enhancement Support Scheme, Education Bureau

由教育局「質素提升支援計劃」提供資助

#### [A] TO BE COMPLETED BY THE NOMINEE 由候選人填寫

#### PERSONAL PARTICULARS OF NOMINEE 候選人資料

Institution: 院校	<input type="checkbox"/> Caritas-Hong Kong 香港明愛 <input type="checkbox"/> City University of Hong Kong 香港城市大學 <input type="checkbox"/> Hong Kong Baptist University 香港浸會大學 <input type="checkbox"/> Hong Kong College of Technology 香港專業進修學校 <input type="checkbox"/> Hong Kong Institute of Technology 香港科技專上書院 <input type="checkbox"/> Lingnan University 嶺南大學 <input type="checkbox"/> The Chinese University of Hong Kong 香港中文大學 <input type="checkbox"/> The Education University of Hong Kong 香港教育大學 <input type="checkbox"/> The Hong Kong Polytechnic University 香港理工大學 <input type="checkbox"/> The Hong Kong University of Science and Technology 香港科技大學 <input type="checkbox"/> The Open University of Hong Kong 香港公開大學 <input type="checkbox"/> The University of Hong Kong 香港大學 <input type="checkbox"/> Vocational Training Council 職業訓練局 <input type="checkbox"/> Yew Chung Community College 耀中社區書院		
<input type="checkbox"/> Mr. 先生 <input type="checkbox"/> Miss 小姐 <input type="checkbox"/> Ms. 女士 <input type="checkbox"/> Dr. 博士 <input type="checkbox"/> Prof. 教授	Name (Eng): 英文姓名	Name (Chi): 中文姓名	
Correspondence Address: 通訊地址			
Office Tel. No.: 辦公電話		Mobile Phone No.: 手提電話	
Fax No.: 傳真號碼		Email Address: 電郵地址	
Subject(s) taught: 任教科目	1. 2. 3. 4.		



**REFEREE 諮詢人** (*Referee will be consulted when necessary* 大會將按需要聯絡諮詢人)

I confirm that I have obtained the consent of the following person as my personal referee who can comment on my academic/professional suitability.

本人確定下列人士同意擔任諮詢人，歡迎聯盟查詢有關本人學術資歷或專業經驗。

Name: 姓名		Position: 職位	
Organization: 機構			
Correspondence Address: 通訊地址			
Email Address: 電郵地址		Contact No.: 電話號碼	

**[B] TO BE COMPLETED BY THE PROPOSER (HEAD OF INSTITUTION)** 由提名人填寫  
(院校主管)

**DETAILS OF PROPOSER 提名人資料**

<input type="checkbox"/> Mr. 先生 <input type="checkbox"/> Miss 小姐 <input type="checkbox"/> Ms. 女士 <input type="checkbox"/> Dr. 博士 <input type="checkbox"/> Prof. 教授	English Name: 英文姓名	Chinese Name: 中文姓名
Correspondence Address: 通訊地址		
Contact No.: 電話號碼		Fax No.: 傳真號碼
Email Address: 電郵地址		
Position: 職位		
Signature: 簽署	Date: 日期	

## Points to Note 注意事項

1. All academic staff members, full-time and part-time alike, employed by FSTE Member Institutions for teaching GE courses of self-financing sub-degree programmes are eligible.  
凡於聯盟院校任教自資副學位課程通識教育科目者（不論全職或兼職），均符合基本參選資格。
2. GE includes language courses, core curriculum and discipline specific courses.  
通識教育包括語文、核心課程及專修科目。
3. Each institution can nominate no more than **2** nominees.  
每所院校可提名不多於**兩位**候選人。
4. Submission includes 提交文件包括
  - i. Personal statement (no more than two pages) 自述（篇幅以兩頁為限）
  - ii. A sample teaching plan 教案樣本
  - iii. Teaching evaluation for the past year 去年教學評估
  - iv. Others (in PDF format and shall not exceed **10MB**) 其他（PDF版本，檔案容量以**10MB**為限）
5. Assessment criteria 評審準則
  - i. Quality of teaching – Examples include excellent teaching preparation, effective and/or innovative teaching methods, inter-disciplinary approach to teaching, inspiring students to be critical and creative thinkers, etc.  
教學水平 – 準備是否充實、方法是否有效創新、策略是否多元化、教學能否啟導學生的批判及創意思考等等
  - ii. Impact on student learning – Examples include inspiring students’ learning motivation, attainment of intended learning outcomes by students, quality of student outputs, other forms of enhancing learning achievement, etc.  
學生學習 – 學生的學習動機、預期學習成果、學生表現與水平、學習方法與果效等等
  - iii. Contribution to development/management – Examples include active engagement in curriculum development and implementation at programme level, enhancement and pedagogy development at subject level, etc.  
課程管理 – 積極投入並推動課程發展、致力強化並推廣科目教學法等等
  - iv. Educational leadership – Examples include leadership in teaching innovations, scholarship of teaching and learning, and other forms of contributions such as committee work, mentoring, sharing of good practices, etc.  
領導角色 – 引領革新教學、獲得教學殊榮、參與委員會工作、擔任顧問指導、分享良好經驗等等
6. Nominees may be interviewed by the Selection Panel where necessary.  
候選人或會獲邀參與評審面試。
7. Important dates 重要日期
  - i. Deadline for nomination: 31 March 2017  
截止提名：2017年3月31日
  - ii. Announcement of results: 30 May 2017  
公布結果：2017年5月30日
  - iii. Presentation of awards: 16 June 2017 (GE Conference)  
頒發獎項：2017年6月16日（研討會當天）

8. Submission of nominations 遞交提名文件

All submissions are expected by 31 March 2017 to FSTE Secretariat:

Unit 1401, 14/F, Yue Hwa International Building, 1 Kowloon Park Drive, Tsim Sha Tsui

請在2017年3月31日或以前把表格連同其他文件一併遞交至自資高等教育聯盟秘書處：

尖沙咀九龍公園徑1號裕華國際大廈14樓1401室

9. Enquiry 查詢

Telephone 電話: 2573 0824

Fax 傳真: 2573 0221

Email 電郵: [nathanng@fste.edu.hk](mailto:nathanng@fste.edu.hk)

## DECLARATION 聲明

I attest to all the facts in this nomination form and supporting documents and give permission to their publication if I were selected. I am willing to be proposed as a nominee for the “General Education Outstanding Teaching Award”. I agree and acknowledge that Federation for Self-financing Tertiary Education (FSTE) and Selection Panel may verify the information and documents submitted herewith and get further reference from the referee and the institution concerned. I agree that all decisions made by FSTE and Selection Panel are final and binding in all respects. If I were successfully selected, I agree to keep the results confidential until the official announcement at the GE Conference. I am obliged to attend the GE Conference cum Award Presentation Ceremony to be held on 16 June 2017.

本人謹此聲明提名表格及附件內的資料均真確無訛，並同意假如獲選為通識教育傑出教師，允許主辦機構（即自資高等教育聯盟）（下稱聯盟）可以使用有關資料作出版用途。本人願意接受提名為「通識教育傑出教學獎」候選人，同意及確認聯盟及評審團可審核本人提交之資料，並向諮詢人和所屬院校作進一步查詢。本人同意聯盟及評審團所作決定為最後裁決。假如獲選為通識教育傑出教師，本人會將結果保密，直至聯盟於研討會正式公布為止。本人承諾將出席於二零一七年六月十六日舉行之研討會暨頒獎典禮。

Nominee's Signature:

候選人簽署

Date:

日期